



## **PROPERTY LOSSES**

1. Report all losses as soon as possible
2. Use attached Property Loss Notice form for reporting purposes. Submit any documentation to support claim.
3. Protect and preserve the property from further loss.
4. Report vandalism and theft losses to Police Department.
5. Report all losses as soon as possible to:
  - i. [claims@wrightinsurance.com](mailto:claims@wrightinsurance.com)
  - ii. Wright Specialty Insurance  
333 Earle Ovington Boulevard, Suite 505  
Uniondale, NY 11553-3624
  - iii. If this is an urgent matter during regular business hours (8:30AM - 4:30PM EST),  
Please call (877) 976-2111.
  - iv. If this is an urgent matter and you require immediate assistance during non-business hours, please call the  
emergency call center at (800) 749-0948.

NOTE: Please submit to [CLAIMS@wrightinsurance.com](mailto:CLAIMS@wrightinsurance.com) or FAX: (516) 222-5392