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| Educational institution name: |  |

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| **New School Questionnaire** |

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| 1. Open date: | | | | | | **/**     **/** | | |
| 2. Initial enrollment | | | | | |  | | |
| 3. Projected enrollment in 3 years? | | | | | |  | | |
| 4. Initial grades served? | | | | | |  | | |
| 5. Grades served by year three? | | | | | |  | | |
| **Management** | | | |  | | | | |
| 6. Is a management team involved with the opening and operation of the school? | | | | | | Yes | No | |
| If “yes”, who is the management company? | | | |  | | | | |
| Describe their experience: | | | | | | | | |
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| **Property** | | | |  | | | | |
| 7. Will the school occupy a new or existing building? | | | | | |  | | |
| If an existing building, was the original purpose designed to be a school? | | | | | | Yes | No | |
| 8. Is the building owned or leased? | | | | | |  | | |
| 9. Will the school be occupying this space with other tenants? | | | | | | Yes | No | |
| Additional details: | | |  | | | | | |
| **Policies** | | | | | | | | |
| 10. Are written policies and procedures in place? | | | | | | Yes | No | |
| If “yes”, please attach copy. | | | | | | | | |
| **Funding** | | | | | | | | |
| 11. Who is funding the new school? | | | | |  | | | |
| 12. Who is sponsoring the new school (charters only)? | | | | |  | | | |
| **Prior coverage** | | | | | | | | |
| 13. Has any prior insurance been in place? | | | | | | Yes | No | |
| If “yes”, has coverage been canceled or non-renewed? | | | | | | Yes | No | |
| Details: | |  | | | | | | |
| 14. Have operations occurred prior to seeking insurance? | | | | | | Yes | No | |
| Additional details: | | | | | | | | |
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| **\*\*PLEASE INCLUDE RESUMES OF THE MANAGEMENT TEAM, BUSINESS PLAN, AND BUDGET/FINANCIALS** | | | | | | | |