|  |  |
| --- | --- |
| 1. Indicate the total number of students in housing owned, operated, controlled, leased from or managed by the institution (excluding graduate student apartments, fraternity or sororities houses).
 |       |
| 1. Is security personnel located at every dormitory entrance?
 | Yes [ ]  | No [ ]  |
| 1. Are guests/visitors other than residents required to sign in?
 | Yes [ ]  | No [ ]  |
| 1. Are cameras located outside each building?
 | Yes [ ]  | No [ ]  |
| 1. Are all entrances kept locked but available for emergency egress?
 | Yes [ ]  | No [ ]  |
| 1. How often is the emergency lighting inspected?
 |       |
| 1. Is there a Code of Conduct specific to each dormitory and/or residential building?
 | Yes [ ]  | No [ ]  |
| 1. Are the following policies contained in each Dorm’s specific Code of Conduct?
 |
| 1. [ ]  Bullying
 |
| 1. [ ]  Prohibition of discrimination
 |
| 1. [ ]  No smoking policy
 |
| 1. [ ]  Sexual harassment and assault
 |
| 1. [ ]  Emergency procedures (Including security details and contact information)
 |
| 1. Are all residents required to sign the Code of Conduct?
 | Yes [ ]  | No [ ]  |
| 1. How often are fire drills/evacuation drills performed?
 |       |
| 1. Do all dormitories have sprinklers installed?
 | Yes [ ]  | No [ ]  |
| 1. Are Smoke detectors installed in each individual housing unit, as well as in all common areas?
 | Yes [ ]  | No [ ]  |
| a. How frequent are smoke detectors tested?  |       |
| b. What percentage are hard wired? |      % |
| c. How often are batteries replaced in the smoke detectors? |       |
| 1. Are inspections ever performed by the local fire department authority?
 | Yes [ ]  | No [ ]  |
| 1. Are there accessible cooking areas to students that include gas or electric stoves?
 | Yes [ ]  | No [ ]  |
| 1. Are any of the following allowed in resident rooms:
 |
| 1. [ ]  Toasters
 |
| 1. [ ]  Hotplates
 |
| 1. [ ]  Microwaves
 |
| 1. [ ]  Space Heaters
 |
| 1. [ ]  Candles
 |
| 1. How many resident assistants are stationed on each floor?
 |       |
| 1. How often do resident assistants perform room checks?
 |       |
| 1. Briefly explain residents assistants training
 |
|  |       |
| 1. How often are the common areas of each dormitory building professionally cleaned
 |       |
|  |  |
| **Fraternities and Sororities**  |
| 1. Do any fraternities or sororities occupy school owned housing?
 | Yes [ ]  | No [ ]  |
| 1. If “yes”, is the school responsible for providing general liability insurance?
 | Yes [ ]  | No [ ]  |

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| --- | --- |
| **Educational institution name:** |       |

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| **Dormitories/Residential** |

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| This supplemental application becomes part of your primary application and must be signed and dated.Coverage cannot be bound until the Company approves your completed application. |

|  |  |  |
| --- | --- | --- |
| Signature |  | Date |